

Self-declaration and disclosure form

Private and confidential

All information will be treated as confidential and managed in accordance with relevant data protection legislation and guidance. You have a right of access to information held on you under the Data Protection Act 2018. British Dressage as part of the British Equestrian Federation and its Safeguarding Action Team, will where required, share and/or receive information about current and previous investigations where it is considered necessary to safeguard other children and vulnerable adults.

Declaration of individual

1. Do you have any unspent conditional cautions or convictions under the Rehabilitation of Offenders Act 1974?	No <input type="checkbox"/>	Yes – please provide further information <input type="checkbox"/>
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Coach information

Name	<input style="width: 100%;" type="text"/>			
Address	<input style="width: 100%;" type="text"/>			
Contact number(s)	<input style="width: 100%;" type="text"/>			
Date of birth	<input style="width: 100%;" type="text"/>			
Gender	Female <input type="checkbox"/>	Male <input type="checkbox"/>	Non-binary <input type="checkbox"/>	Another description (please state) <input type="checkbox"/>


Note: Being listed as a BD coach or completing a BDCC qualification may in the future involve working with children and young people it is not covered by the provisions in the Rehabilitation of Offenders Act 1974. When answering questions 1 to 4 you must declare criminal convictions and/or cautions that are not 'protected' under the Exceptions Order (as amended). This includes UK, overseas and armed forces convictions, cautions and relevant service discipline convictions where it would be considered an equivalent offence in England and Wales.

Free, confidential advice can be sought from the organisations below to help you understand whether to disclose certain criminal record information:

Nacro – Tel: 0300 123 1999, or email: helpline@nacro.org.uk
 Unlock – Tel: 01634 247350, email advice@unlock.org.uk or complete the online form on the
 Unlock website.

<p>2. Do you have any adult cautions (simple or conditional) or spent convictions that are not protected as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (Amendment) (England and Wales) Order 2020?</p>	<p>No <input type="checkbox"/></p>	<p>Yes – please provide further information <input type="checkbox"/></p>
<p>3. Have you been formally charged with any other offence in any country which has not yet been disposed of?</p>	<p>No <input type="checkbox"/></p>	<p>Yes – please provide further information <input type="checkbox"/></p>
<p>4. Are you currently subject to any criminal investigations or pending prosecutions by the police in any country which may have a bearing on your suitability for this position?</p>	<p>No <input type="checkbox"/></p>	<p>Yes – please provide further information <input type="checkbox"/></p>
<p>5. Have you ever been known to any Children’s Services department or the police as being a risk or potential risk to children?</p>	<p>No <input type="checkbox"/></p>	<p>Yes – please provide further information <input type="checkbox"/></p>
<p>6. Have you been the subject of any formal action, disciplinary investigation and/or sanction by any organisation due to concerns about your behaviour towards children?</p>	<p>No <input type="checkbox"/></p>	<p>Yes – please provide further information <input type="checkbox"/></p>

<p>7. Have you ever been dismissed for misconduct from any employment, volunteering, or other position previously held by you, in circumstances which may have bearing on</p>	<p>No <input type="checkbox"/></p>	<p>Yes – please provide further information <input type="checkbox"/></p>
<p>your suitability for this position?</p>	<p><input type="checkbox"/></p>	<p><input type="checkbox"/></p>
<p>8. Have you previously or are you currently subject to any fitness to practise investigations or proceedings by a regulatory, governing (including other BEF member bodies), or licensing body in any country, which may have bearing on your suitability for this position?</p>	<p>No <input type="checkbox"/></p>	<p>Yes – please provide further information <input type="checkbox"/></p>
<p>Please tick the boxes below and then sign this form.</p>		
<p>I agree that the information provided here may be processed in connection with any <input type="checkbox"/> selection or coaches listing purposes and I understand that a place on any coaching course/listing as a BD coach may be withdrawn or dismissal may result if information is not disclosed by me and subsequently comes to the organisation’s attention.</p>		
<p>In accordance with the organisation’s procedures, if required I agree to provide a valid <input type="checkbox"/> DBS certificate* and consent to the organisation clarifying any information provided on the disclosure with the agencies providing it.</p>		
<p>I agree to inform the organisation within 24 hours if I am subsequently investigated by <input type="checkbox"/> any agency or organisation in relation to concerns about my behaviour towards children or young people.</p>		
<p>I understand that the information contained on this form, the results of the DBS</p>		

<input type="checkbox"/>	check* and information supplied by third parties may be supplied by the organisation to other persons or organisations in circumstances where this is considered necessary to safeguard other children.
Signature	
Print name	
Today's date	

*DBS checks are currently relevant to those operating in a youth environment.