

HORSE / PONY PASSPORT  
Application / Amendment Form 2012



NAME OF HORSE/ PONY..... BD Registration No.....  
NAME OF HORSE/ PONY ON NATIONAL PASSPORT .....  
FEI HORSE REGISTRATION NUMBER.....HORSE DOB.....  
HEIGHT (m).....COUNTRY OF BIRTH.....  
BREED SOCIETY.....

Due to DEFRA regulations horses should already have an existing passport. Therefore FEI passports issued will be FEI cover passports. This means that a purple cover with additional pages will be put round your existing passport eliminating the need for a vet to come out and complete a new passport.

Passports are valid for 4 years. If you are changing the ownership on an FEI passport please note you will need to change it with British Dressage as well.

If the horse is jointly owned, ALL owners must be recorded in the passport. If the horse/pony is owned by a company, then, the 'Individual Responsible' must be given as well as the company name.

NAME OF OWNER / NEW OWNER (1) .....BD Member No.....  
ADDRESS..... NATIONALITY.....  
..... Contact Tel no.....

NAME OF OWNER / NEW OWNER (2) .....BD Member No.....  
ADDRESS..... NATIONALITY.....  
.....

**NAME OF RIDER** .....BD Member No.....  
ADDRESS..... NATIONALITY.....  
..... Contact Tel No.....

**The Nationality of the horse/pony is that of its owner.** When one or more horses/ponies belong to owners of different nationalities acting in partnership, the owners must declare to the FEI the nationality under which their horse or horses will compete.

The horse or horses in question must remain that nationality until the partnership is dissolved or the horses or horses in question are sold. The nationality of the horse must be shown in the passport.

Under which owner's nationality do you wish you horse/pony to be declared to compete?.....

Signed:

Date:

## PAYMENT DETAILS

PAYMENT OPTIONS:  1. CHEQUE / POSTAL ORDER: Payable to British Dressage

2. CREDIT / DEBIT CARD: I authorise you to charge the sum of £ .....to my credit / debit card

Visa  Master card  Delta  Maestro  Maestro issue no (Some maestro cards do not have issue no's please write none)

Card Number.....Valid from ..... Expiry date ..... Security No (3 digits on back).....

Card holder's name .....Signature.....Date.....

Please note that if your horse/pony is not British owned, you must allow sufficient time for permission to be obtained from your own Federation for us to issue the passport. This can take several days.

Please try to ensure that you have these Passports completed in plenty of time, ideally allowing at least one month before the Event as Passports are now issued direct from the FEI in Switzerland.

NAME AND ADDRESS YOU WOULD LIKE PASSPORT SENT TO IF NOT THE SAME AS ABOVE

Contact Tel No.....

**Please return this form to : Amy Cullen, International Department, British Dressage, Stoneleigh Park, Kenilworth, Warwickshire, CV8 2RJ (We recommend you send your passport recorded delivery for safety)**

## PAYMENT (Passports are valid for 4 years)

	Horse	Pony
FEI Horse / Pony Cover of National Passport + 1 x special delivery	£195.00	£92.00
FEI Horse / Pony passport renewal + 1 x special delivery	£195.00	£92.00
Duplicate Horse / Pony Passport + re entry of section 9	£80.00	£TBC
Emergency Passport validation done within 48 Hrs (Once only)	£73.00	£73.00
Add section 9 to existing passport	£35.00	£35.00
Change of Owner on FEI Passport	£23.00	£23.00
Change of Horse / Pony name on FEI Passport	£980.00	£980.00
Company prefix on FEI Passport	£980.00	£980.00

## PASSPORT PROCESS

1. Horses / Ponies must be registered with British Dressage
2. Horses/ Ponies must be FEI registered (Forms available from BD office)
3. Passport received in BD office
4. Office order passport from BEF
5. BEF process the passport (This process can take a up to 2 wks during busy times)
6. BD then send the passport back to the owners for signing and additional work
7. Owner to send passport back into BD office for final stamping
8. BEF process the passport (This process can take a up to 2 wks during busy times)
9. Validated passport is returned to owner / rider.

## EMERGENCY PASSPORT VALIDATION

In exceptional circumstances the BEF will validate a passport within a 48 hour period. For this service the BEF will charge £73.00 on top of the cost of the passport. Therefore it is in your best interest to check passports regularly and order new passports well in advance so you do not incur any additional costs.