

**British Dressage Safeguarding Report Form**

Please provide information on this form, if you have a concern or an issue relating to someone or something at your BD Affiliated Event or Training.

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|---|--|
| <b>Name of child/adult :</b><br><br><b>Male/Female</b>  | <b>Address (if known):</b><br><br>                   |
| <b>Age/Date of Birth (if known):</b>  | <b>Region/Event</b>                                  |
| <b>What is the nature of the concern?</b> (include details of the person whose behaviour has raised concerns) |  |
| <b>Where did this concern/incident occur?</b><br><br><b>Date:</b>   |  |
| <b>Do you have any other comments?</b>  |  |
| <b>Your name:</b>   | <b>Region/Event</b>                                  |
| <b>Address:</b>   | <b>Email address:</b><br><br><b>Mobile Phone No:</b> |

Please send this form to  
British Dressage's Lead Safeguarding Officer at [charlotte.osborne@britishdressage.co.uk](mailto:charlotte.osborne@britishdressage.co.uk)

**Confidential**

## **Use of the Safeguarding Report Form**

### **What should be reported?**

The welfare of the individual is paramount. In order to assist British Dressage in upholding this principle, you are asked to complete the form for any issues/concerns or incidents. When completing the form please provide as much information as possible. Concerns may be about the behaviour of any child or adult involved or spectating at your event or training session and *could* include:

- General concerns about a child or vulnerable adult's welfare
- Concerns related to a safeguarding incident eg bullying or poor practice
- Concerns, Suspicions or allegations of misconduct
- Breaches of the BD's Safeguarding Policy
- Allegations of abuse made by or against any child or adult

If you would like further details of what should be reported please refer to the *BD Safeguarding Policy* which can be found on Safeguarding pages of the BD website.

For further guidance if you are unsure whether you should report the concern please contact your Regional Development Officer, the Events' Nominated Welfare Officer, BD's Lead Welfare Officer or the BEF's Lead Safeguarding Officer.

In a situation where you feel an adult or child is at **immediate risk** please report the incident to the NSPCC or Police immediately.

### **Useful Contacts**

British Equestrian Federation: 02476 669871

NSPCC (for reporting concerns about a child): 0808 800 5000

Supportline: 01708 765200

For Equine Welfare concerns please visit the following BD website page:

<https://www.britishdressage.co.uk/uploads/File/Kelsey%20/Welfare%20Report%20Form.pdf>

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