

## Executive Summary

### Board of Directors Meeting

**10 June 2019**

1. Finance: Audit completed successfully by KPMG with only two minor actions required. Audit report approved and signed off. We will be looking to put our audit process out to tender, with potential new auditors in place for 2020. This will be proposed for member approval at the AGM in September.
2. Membership Survey: the Board received a presentation on the results of the member satisfaction survey, based on responses from 3,715 members. The data and feedback was well received and will be a major contributor to the ongoing strategic planning process for the next five year cycle. A summary of key findings will be communicated to members shortly, after further analysis and evaluation.
3. IT: User acceptance testing of Phase III of our IT project was successful. However, due to some issues with the quality of data on the existing system, the decision has been taken to delay the launch until July. This will allow additional time for records to be updated and outstanding issues to be rectified.
4. Website: initial design and development work on the new BD website is underway with regular bi-weekly calls taking place between BD and the project team.
5. Sport Operations: the Championship Pathway Working Group presented their proposals to the Board, which were well-received and approved, subject to final detail from the Sport Operations Committee. A summary of proposed rule amends for 2020 was circulated for comment and approval, this process will be concluded by the end of July to enable the new Members' Hand Book to go into production.
6. National Championships: further site visits have been conducted to investigate alternative host venues for the Championships in 2020. A short list of potential sites and recommendations will be produced for Director's consideration at the July Board meeting.
7. Para-Equestrian: Caroline Unwin was ratified as the new Central Region Para Representative. Positive feedback was provided on the Para Home Internationals that recently took place alongside the Senior Inter-Regionals at Keysoe.
8. International Teams: our Senior team won the Nations Cup at Compiègne, France. The Board was also provided with an update on performance for the season to date for our Under 21 teams.
9. Judges: updates were provided on the Judge Examination Working Group and the progress achieved to date. Confirmation that all Tutor Judges will be required to undertake further training in order to become accredited on the new system, to be able to deliver the revised content and format.
10. BD Youth: Funding for the Diploma in Sporting Excellence (DiSE) programme has been secured for a further three years.
11. Training: The Young Horse Forums in early 2020 have been confirmed at Hurstbourne (28 January), Myerscough (9 February) and Keysoe (13 February).

12. National Convention: The National Convention is being held at Addington on the 23 and 24 November, with the marketing campaign currently in development.
13. BEF: discussions remain ongoing with other Federation members about a consistent approach to bio-security across the sector. BD approach and guidance remains the same as previously publicised.
14. AGM Notice: wording updated and agreed on AGM notice paperwork, to include notification on the election of vacant Director positions. This will be circulated to members in the July edition of the BD magazine and posted on the BD website.
15. Board composition: Appointment of Suzanne Homewood as an Extra Director, as Business Development Director, has been ratified by the Board. This is the first independent non-executive Board Director position, as part of the ongoing work to fully comply with the UK Sport Tier 3 standards in sports governance.
16. Date of Next Meeting: 23 July 2019.